

Samira Vafaeinejad

Personal information

SAMIRA VAFAEINEJAD

Tehran,3751813660Iran +989376903401 + Samiravafaeinejad67@gmail.com

Professional Skills

- Communication Skills
- Build Themes, Have a creative and well- qualified method
- Clerical Support
- Develop Advertising Campaigns
- Active Listening, motivating and inspiring students

PROFESSIONAL SUMMARY

Author, 02/2019 - Current

Soroushe Sepehr Publisher - Tehran

SKILLS

- Artistic Activities Coordination
- Research
- Social Media Platforms
- Marketing and Advertising Strategies

WORK HISTORY

- Book Publishing

Supervisor and Coach, 04/2013 - Current

- Consulted with customers to understand project requirements and purpose.
- Wrote and edited high-quality content and visually impactful programs under deadline pressure with exciting, captivating, and authentic approach.
- Organized material to research and complete writing tasks.
- Conducted intake meetings with project managers to gather requirements and understand unique needs.
- Worked on creative brand messaging, campaigns and creative brainstorming.

Qods Municipality And Self-employed - Tehran

- Enforced rules and regulations outlined in company manual to set forth expectations

comprehensibly and consistently.

- Solicited customer feedback to identify and improve on areas of weakness.
- Optimized customer experience by delivering superior services and effectively troubleshooting issues.
- Maintained clean and well-organized production areas to avoid violations or unnecessary work delays due to hazards or inefficient layouts.

Teacher, 03/2012 - 04/2016

Safir Language Institute - Tehran

- Increased educational expertise and knowledge by participating in instructor-oriented workshops.
- Scheduled conferences with parents to discuss students' progress and classroom behavior.
- Improved students' analytical skills by introducing state-of-the-art computer program technologies.
- Participated in parent teacher conference to discuss developments of students and increase support.

Counselor, 08/2007 - 04/2013

Hasty System Company - Tehran

- Assessed patient behavior, moods, and other responses to determine correct diagnosis and devise treatment plans.
- Arranged and facilitated therapy sessions for individuals, couples, and families.
- Engaged clients in conversation to determine feelings and apprehensions.
- Listened to clients' concerns and provided encouragement and support.

Teacher Leader, 07/2008 - 08/2010

Rangin Kaman Institutes - Tehran

- Implemented reading and writing workshops to increase student literacy and support school reading programs.
- Communicated frequently with parents, students, and faculty to provide feedback and discuss instructional strategies.
- Supported student physical, mental, and social development using classroom games and activities.
- Worked with staff members and teachers to design comprehensive and individualized

plans to optimize student education.

- Shifted between formal and informal methods of teaching to keep students engaged.
  - Developed and administered tests for students to measure academic proficiency and understanding.
  - Registered student progress and attendance on database to enable tracking history and maintain accurate records.
- expertise and knowledge by participating

Teacher Leader, 07/2008 - 08/2010

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- Implemented reading and writing workshops to increase student literacy and support school reading programs.
- Communicated frequently with parents, students, and faculty to provide feedback and discuss instructional strategies.
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Samira Vafaeinejad, [8/16/2024 7:41 PM]

- Developed and administered tests for students to measure academic proficiency and understanding.
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Teacher, 09/2006 - 03/2009

Nikan Institute - Tehran

- Increased educational expertise and knowledge by participating in instructor-oriented workshops.
- .Scheduled conferences with parents to discuss students' progress and classroom behavior.
- Improved students' analytical skills by introducing state-of-the-art computer program

technologies.

- Participated in parent teacher conference to discuss developments of students and increase support.

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## Education

Landmark Forum - India ,Bangalore

Master Of Arts: English Literature, 06/2012

Islamic Azad University Central Tehran -Tehran

Diploma: Mathematics, 06/2005

Ashoorra - Tehran, Qods

## Languages

English, Persian , Spanish,Arabic